

DOCUMENT VERIFICATION FORM Applying for a Nebraska Non-Commercial Permit, Non-Commercial License, or ID Card?

When applying for a Nebraska permit, license or State ID Card, you must present documentation of:

1. Proof of U.S. Citizenship or Lawful Status, containing Name and Date of Birth, and Identity.
2. Principal Address in Nebraska (at least two documents are required).
3. Applicants must disclose their valid social security number which can be verified through the Social Security Administration or show proof of exemption from this requirement by presenting a valid, unexpired Record of Arrival and Departure in a valid foreign passport (I-94 or I-94A).

To help ensure your application process is as smooth as possible, please remember:

- ✓ All new applicants (first time Nebraska applicants or applicants presenting valid out of state documents) are required to provide proof of citizenship one time. **Once proof of citizenship has been presented, proof will not be required on subsequent visits to the driver licensing office.**
- ✓ Applicants who are not U.S. citizens will be required to provide proof of lawful status. **Proof of lawful status is required for each visit to the driver licensing office.**
- ✓ Documents must be certified with a raised seal or stamp.
- ✓ Faxed or photocopied documents will NOT be accepted.
- ✓ Documents are subject to departmental review and approval.

- ✓ Additional information may be required.
- ✓ In some cases, document approval may not occur on the same day and may require an additional visit to the driver licensing office.
- ✓ Any document which states "NOT TO BE USED FOR PROOF OF IDENTIFICATION" will not be accepted.
- ✓ The Department may retain copies of any document presented.

1. Valid U.S. Citizenship or Proof of Lawful Status and U.S Based Identity Verification

(Present **ONE** document listed below to establish proof of U.S. Citizenship or lawful status and Identity.)

In the event of a name change, you must present document(s) (certified marriage license(s), certified divorce decree(s) or a court order) that links your new name to the name that currently exists on your permit, driver's license or State ID Card. Lawful status applicants may use a petition of Name Change.

2. Principal Address Verification

(Present **TWO** documents with your Nebraska principal address listed.)
A P.O. Box will not be accepted as proof of principal address. Proof of principal address must be from two different issuing sources. If you are under 21 and cannot provide proof of principal address, parents or guardians' principal address documents will be accepted.

3. Social Security Number or Exemption

Proof of social security number may be required and must include complete social security number. Proof of exemption will be required. All social security numbers and documents issued by the U.S. Citizenship and Immigration Services will be verified.

1. A certified birth certificate issued by a State Government Office. Individuals presenting city or county birth certificates may be asked to provide additional identification documents. Hospital issued birth certificates cannot be accepted nor can Puerto Rican birth certificates issued prior to September 30, 2010.
2. A valid, unexpired U.S. passport or passport card.
3. A valid, unexpired Record of Arrival and Departure in a valid foreign passport (I-94 or I-94A). If status is F1, F2, J1, J2, M1 or M2, an I-20 and/or DS2019 will also be required to provide SEVIS information. If the I-94 or I-94A is stamped "Refugee" or the place of origin is Canada, the valid foreign passport is not required. If the I-94 or I-94A is stamped "Refugee" an I-797 may be required. If you have a current I-797 for any I-94 status, you may want to show this to help simplify the process. Visas, Form I-151, I-94W or I-94 Border Crosser will not be accepted.
4. A valid, unexpired Permanent Resident Card (I-551).
5. A valid, unexpired ADIT stamp "Processed for I-551, temporary evidence of lawful admission for permanent resident until _____" in a valid foreign passport. After June 28, 2004 printed statement "Upon Endorsement Serves as Temporary I-551 Evidencing Permanent Resident for 1 Year" in a valid foreign passport, providing the proper placement of an admission stamp.
6. A valid, unexpired Employment Authorization Card (I-766).
7. Certificate of Naturalization, Form N-550 or Form N-570.
8. Certificate of Citizenship, Form N-560 or Form N-451.
9. Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350 or FS-545.

1. Account statement from a bank or other financial institution issued within the last 90 days.
2. Pay stub or earnings statement issued within the last 90 days with the name and address of the employer.
3. Federal, state or local government documents, issued within the last 90 days such as receipts.
4. Magazines issued within the last 90 days.
5. Any envelope, box or postcard that has been sent indicating a postmark or stamped date within the last 90 days.
6. Any correspondence, receipt, invoice dated within the last 90 days.
7. Valid Nebraska vehicle registration.
8. Valid life, health, auto or home insurance policy or card.
9. Valid real estate tax statement or receipt.
10. Any valid license (driver's, nursing, law, teaching, hair, fishing, etc.).
11. Nebraska voter registration card.
12. Mortgage, lease or rental agreement. (Lease and rental agreements must include the landlord's name and contact information.)
13. Nebraska DMV Renewal Notice.
14. Blank check or deposit slip.

1. Social Security Card.
2. W-2 form.
3. SSA-1099 form.
4. Pay stub showing applicant's name and social security number.
5. A valid, unexpired Record of Arrival and Departure in a valid foreign passport (I-94 or I-94A).

Proof of citizenship/identity, principal address and social security number are required as per Nebraska State Statute 60-484 and 60-484.04.

Nebraska Department of Motor Vehicles
www.dmv.nebraska.gov

Rev. 1/19

From meeting with DMV in January 2017"...clarify in DMV policy that youth under 21 who are in foster care may show proof of residence using address verification of their placement (foster parents or group home) with a court order showing such placement or a letter from DHHS verifying their status as a state ward and indicating their placement.... This is consistent with your policy permitting non-state ward youth under age 21 to present verification of their parent's address."